

JODY JONES

EXPERIENCED AUDITOR, ACCOUNTANT, ANALYST & CONSULTANT

INDUSTRY EXPERIENCE

Manufacturing
Wholesale
Retail
Chambers

Construction
Medical Services
Casino/Gaming
Grocery
Performing Arts
Theme park
Freight-forwarding
Public Warehousing & Dist
Property Management
Private Equity
Apparel
Hearing Aids
Pharmaceuticals
Medical Diagnostics
Commodities Trading
Non-profit
Tax Prep
Consulting

CONTACT

PHONE:
914-689-4229

EMAIL:
TheNewJody@gmail.com

SKILLS

- QuickBooks Pro, Premier, Manufacturing, Enterprise, Online and for Mac
- Great Plains (MS Dynamics), SAP, AS 400, Mas 90/200,
- J.D. Edwards Developer/Production Software
- Oracle and EagleSoft
- Microsoft Excel (incl. macros, pivot tables, vlookups, "if" formulas)
- Microsoft Office -Word, Access, PowerPoint and Outlook
- Crystal Reports, Impromptu, Power play, and Discoverer
- Various Inventory, CRM and POS Software including Galaxy Gateway Ticketing

WORK EXPERIENCE (MOST APPLICABLE)

Consultant 2011 - Date

On Boards, Advisory Committees and direct consulting for various startups and growing for profit and non-profit organizations

Research of relevant regulations

Review of contracts and profitability

Planning for fundraising and investor communications strategies

Strategic planning for implementation and trainings

Arkin Construction; Consultant (Accountant); 2012 - 2019

Financial Reporting; Job cost tracking and reporting; Annual insurance audits

Complete year-end closing including 940, 941, W2/3s, 1099s/1096

Project Management

Kempler & Co. Inc; Controller; Jan 2018 - Aug 2018

Acquired by FC Stone - Fulfilled finance portion of audit

Detailed analytical review and reconciliation of all Balance Sheet accounts

Mark to Market Accounting/Fair Value Accounting

Assisted with the development and testing of custom trading software.

Prepared monthly, quarterly and year-end Financial Reports

Excise & State Tax filings for US and Canada

Created SOPs to ensure GAAP compliance

Gaita Luxury; Chief Business Development Officer; Sep 2017 - Jan 2018

Complete cleanup of financial records based on GAAP principles

Restructuring of financial reports leading to discovery of a flawed business model.

Detailed Property Management contract review- Vacation Rentals

Establishment of line of credit

Reconciliation of 3rd party commissions and fees

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Audiology Management Group; Accounting Manager; Jan - Oct 2016

Managed acquisition financial process for approximately 100 locations within a 5 month period.

Ensured timely and accurate Financial reporting based on GAAP

Worked with programmers to synchronize POS (Sycle) with MS Dynamics AX saving countless man-hours and reducing time needed for closing.

Created procedure for Inventory Management and costing by location

Prepared detailed Balance Sheet reconciliations

Conducted risk analysis and implemented risk reduction procedures

Performed Internal Audits where tens of thousands of dollars in undeposited cash was recovered.

Jungle Island; Consultant (Duties of Controller); Jul 2014 – Dec 2015

Acquired by ESJ Capital Partners - Fulfilled finance portion of audit

Assisted in the transition and implementation of Microsoft Dynamics and accesso

Create multi-tiered reports to increase visibility into company spending by dept.

Ensure accuracy of monthly financial statements (balance sheet reconciliations)

Development and mapping of Dynamic Monthly and Annual Budgets and subsequent reports including Budget vs Actual, Actual vs Forecast etc...

Creating and maintaining fixed asset schedule.

Polymed Srl (Italy); Consultant; Jun 2013 – Jun 2014

Develop new lines of business

Develop framework for US operation

Product never received FDA approval

Z Entertainment; Accountant; Jun 2012 – Dec 2017

Automation of Accounting tasks based on Accountability

Created customized system for vendor payables taking this company from composition notebook to streamlined accounting system.

Complete year-end closing including 940, 941, W2/3s, 1099s/1096 and state taxes.

Bubbles Bodywear; Accountant (Robert Half); Jun 2012 – Dec 2017

Payroll and Corporate benefits calculation and reconciliations

Monthly financial reporting with heavy inventory control

Automated the calculation of multi-State Sales & Use Tax

Iberia Foods; Assistant Controller; Sep 2011 – Jun 2012

Implementation of perpetual inventory accounting system – came with reporting difficulties where detailed mapping was necessary before the Trial balance would balance ensuring all accounts were properly defined.

Vastly improved preparation of Financial Statements: P&L, Balance Sheet, Statement of Cash Flow by creating drill-down reports.

Drafting standard operating and reporting procedures to ensure sox compliance and/or fluidity of information throughout departments.

Massive reduction of receivables over 90 days by revising follow-up methods and procedures

Complete year-end closing including 940, 941, W2/3s, 1099s/1096 and state taxes

Sales Tax and Audits including Liquor audit

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Casino Garage; Accountant; Jan 2011 – Dec 2011

Detailed Inventory and cost accounting
Complete year-end closing including 940, 941, W2/3s, 1099s/1096
Assisted external auditors with year-end audits and tax preparation

Diesse Inc; Accountant (RH-SPS); Sep 2010 – Jun 2013

Operation sold to Grifols US
Preparation of Financial Statements: P&L, Balance Sheet with reconciliations
Review of Client contracts and rates -discovered rates lower than cost
Creating and maintaining fixed asset schedule
Reconciliation of bank and credit card statements and negotiation of fees and interest rates as necessary.
Conducted internal audit where misuse of company funds was discovered.

New Era Dentistry; Accountant; Jan 2010 – Dec 2011

Maintaining Escrow & payroll accounts
Preparation of Financial Reporting, cost accounting and inventory control
Complete year-end closing including 940, 941, W2/3s, 1099s/1096
Maintenance of employee benefits package

Huntington Telecom; Accountant (RH-SPS); Sep 2009–Aug 2011

Reconciliation of bank, credit card, and factor statements and negotiation of fee and interest rates
Commission calculation
Complete year-end closing including 940, 941, W2/3s, 1099s/1096

CMA-CGM Caribbean; Accountant (RH-SPS); Dec 2007–Jul 2009

Perform Internal Audits and Balance Sheet Reconciliations -lead to 25% reduction in travel expenses
Prepared and submitted Financial Reports for all Caribbean subsidiaries
Creating and maintaining fixed asset schedule
Benefits and Commission calculation and consultation

Ivax/Teva Pharmaceuticals; Oct 2005 – Sep 2007

Supply Chain Buyer/Planner

Creating budgets and scorecards
Ensure accuracy of product costs and WIP
Ensuring target level of inventory is maintained using MRP and MPS
Conducting process analysis as necessary to detect leakage
Support new product launches

Chargeback & Rebate Analyst

Issuing credit/debit memos and rebate payments based on contract sales
Reviewing and submitting revisions to contracts
Reduced chargeback deductions by 40%

Assistant Buyer/ Cost Analyst

Creating reports such as production schedule and to support company goals
Ensuring system accuracy and on-time purchases and product releases based on MRP

**Wireforems/Reliq Inc; Mar 2002 – Mar 2005 (New York & Miami, FL)
(Multiple Positions Held)**

Monthly closing of Inventory, A/R, bank and factor reconciliations for all divisions of company. Also preparing financial statements.

Collections directly with customers, through coordination with the factor and through a collection agency where I reduced delinquent accounts by 20%.

Sales Rep coordination included dividing territory, calculation of commission and budgeting for trade shows.

Warehouse Operations: ensured accuracy of inventory for all warehouse locations

Weekly Reports such as Available to sell, Stock on Hand and Inventory in Transit

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EDUCATION

- Honorary Doctorate in Business Admin and Entrepreneurship
- AIU -Bachelors in Business Administration- Accounting and Finance
- MDC - AA in Business Administration
- Various Adult Education Courses including Marketing, DEI, Non-profit management, Freight-forwarding, OSHA courses for CAM licence and more
- GAAP and SOX compliance training
- 215 Insurance License - active
- Payroll and I-9 training – last completed 2018
- Previously held PTIN
- QuickBooks and Microsoft Certifications

Note: I worked with clients remotely while abroad

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